

APIRL 15-2026

To

HEAD HUMAN RESOURCE

MACHAPALA GROUP

Dear **Madam/Sir**,

I am writing to formally apply for the position of Sales and marketing officer . I came across the job posting on your website and was immediately intrigued by the opportunity to join such a reputable organization.

With 4 years of experience in field sales, I am confident in my ability to contribute to your team and exceed expectations in this role. My strong communication and sales negotiation skills make me an ideal candidate to support and fulfill the company's needs.

I am particularly excited about the company's commitment to innovation and sustainable practices. I believe my background and passion align closely with the values and goals of the organization, and I am eager to bring my dedication and skills to contribute to its continued success.

Thank you for considering my application. I would welcome the opportunity to discuss how my qualifications and experiences make me a strong fit for the position. Please feel free to contact me at the provided email below.

Thank you for your time and consideration.

Sincerely,

Sempa Isaac

Email.sempaisaac92@gmail.com

0754876122,0778 675335

CURRICULUM VIATE

BIO DATA

NAME : SEMPA ISAAC
SEX : MALE
DATE OF BIRTH : 05TH.07.1993
NATIONALITY : UGANDAN
MARITAL STATUS : MARRIED
CONTACT : 0754876122
ADDRESS : KAMPALA

Personal profile

I am a highly articulate, confident and persuasive team builder, able to motivate and communicate to achieve exceptional organizational or institutional performance.

Educational Background

Year	Institution	Award
2016-2018	Makerere university Business school	Business administration
2013-2014	Good heart secondary school-jinja	U.A.C.E
2007-2010	St Florence secondary school-jinja	U.C.E
1999-2006	Bugembe Islamic primary school-jinja	P.L.E

Working experience

Year : 2018 -2021
Organization : Steel and tube industry LIMITED.
Position : Executive sales and marketing

Year : 2022
Organisation : HEP ELECTRICAL AND ENGEERING COMPANY
Position : Marketer

Skills, knowledge and competence

- Public relations and customer care skills: I am determined to promote good will between an organization or individual and any concerned party
- Develop, implement, monitor and evaluate project activities and proper documentation
- Knowledgeable on managing, providing, and disseminating information and resources of the organization as well as contributing to developing knowledge by capturing best practices during field visits.
- Research skills: competent in data collection, entry, analysis and presentation and report writing knowledge
- Ability to work in a multicultural environment with sensitivity and respect for diversity and a have the ability to travel throughout the country.

Language proficiency

Language	written	Spoken/Oral
English	Good	Good
Lusoga	Fair	Good
Luganda	Fair	Good
Swahili	Fair	Good

IT KNOWLEDGE :

Computer Application	Rating
Ms Word	Good
Ms Excel	Fair
Ms Access	Fair

Referees

1. Mirondo Richard

Manager

AOET Uganda

P.O BOX 491 JINJA

mirondorich@yahoo.com

0784490425

2. WAISWA RONALD

Human resource (HEP)

+256783538300

ronaldwaiswa90@gmail.com

3. ANDREW KABIRE

Head of marketing and sales

Steel and tube

cananandy@gmail.com